



Ref.No.JKKNIU/REGI/ESTABLISHMENT/P-1655/22/Part-01/1198

Date: 30.04.2025

Professor Dr. Mst. Jannatul Ferdous
Department of Computer Science And Engineering
Jatiya Kabi Kazi Nazrul Islam University (JKKNIU)
Trishal, Mymensingh, Bangladesh.

Sub: Granting Earned Leave and Permission to go to Kingdom of Saudi Arabia (KSA).

In response to your application dated 17.04.2025, the University authority has granted 11 (Eleven) days earned leave from 04.05.2025 to 14.05.2025 & recreation leave 15 (Fifteen) days from 15.05.2025 to 29.05.2025 and allowed you to go to Kingdom of Saudi Arabia (KSA) and stay there from 04.05.2025 to 17.06.2025 for performing Holy Hajj in Kingdom of Saudi Arabia (KSA) during the earned leave, recreation leave, leave of Eid-ul-Adha and the leave of Summer Vacation of this University under the following terms and conditions:

- I) No salary or portion thereof would be paid in foreign currency during your stay abroad.
- II) This University would not bear any expenses for your proposed visit.
- III) You would be bound to join this University after completion of this visit.

Further mentioned that in the absence of Professor Dr. Mst. Jannatul Ferdous, **Mr. Mohammad Homyoun Kabir**, Additional Registrar, Controller of Examination Office will perform routine duty of Controller of Examination (In-Charge), in the Controller of Examination Office of this University.

By the order of Vice-Chancellor


(Professor Dr. Md. Mijanur Rahman)

Registrar (In-Charge)

Jatiya Kabi Kazi Nazrul Islam University
Trishal, Mymensingh, Bangladesh.

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Date: 30.04.2025

Copy forwarded for information and necessary action to: (Not according to seniority)

1. Treasurer, JKKNIU, Trishal, Mymensingh.
2. Head of the Department of Computer Science And Engineering, JKKNIU, Trishal, Mymensingh.
3. Mr. Mohammad Homyoun Kabir, Additional Registrar, Controller of Examination Office, JKKNIU.
4. Assistant Director & PS to VC (Honourable Vice-Chancellor Office), JKKNIU, Trishal, Mymensingh.
5. ICT Cell, JKKNIU, Trishal, Mymensingh.
6. Immigration Authority, Hazrat Shahjalal International Air Port, Dhaka./Land Port, Banapol, Jessore.
7. Personal File.


(Muhammad Mahbubur Rahman)

Deputy-Registrar (Law)

Jatiya Kabi Kazi Nazrul Islam University
Trishal, Mymensingh.