

# Office of the Registrar

Jatiya Kabi Kazi Nazrul Islam University

Trishal, Mymensingh-2224, Bangladesh

Phone: 02-996676404, PABX: 210



রেজিস্ট্রারের কার্যালয়

জাতীয় কবি কাজী নজরুল ইসলাম বিশ্ববিদ্যালয়

ত্রিশাল, ময়মনসিংহ-২২২৪, বাংলাদেশ

ফোন: ০২-৯৯৬৬৭৬৪০৪, PABX: ২১০

Ref. No. JKKNIU/REGI/ESTABLISHMENT/P-1305/18/3044

Date 24.08.2025

Mrs. Mashkura Rahman (On study leave)  
Assistant Professor  
Department of Film and Media Studies  
Jatiya Kabi Kazi Nazrul Islam University (JKKNIU)  
Trishal, Mymensingh, Bangladesh.

Sub: Permission to go to Sri Lanka.

In response to your application dated 19.08.2025, the University authority has allowed you to go to Sri Lanka and stay there from 26.08.2025 to 31.08.2025 for attending a conference at Eastern University in Sri Lanka during the mentioned time under the following terms and conditions:

- I) No salary or portion thereof would be paid in foreign currency during your stay abroad.
- II) This University would not bear any expenses for your proposed visit.
- III) You have to submit a report to the under signed about your conference attending after completion of this visit.

By the Approval of Vice-chancellor,

(Professor Dr. Md. Mijanur Rahman)  
Registrar (In-Charge)  
Jatiya Kabi Kazi Nazrul Islam University  
Trishal, Mymensingh, Bangladesh.

Copy forwarded for information and necessary action to: (Not according to seniority)

1. Treasurer, JKKNIU, Trishal, Mymensingh.
2. Dean, Faculty of Arts, JKKNIU, Trishal, Mymensingh.
3. Head of the Department of Film and Media Studies, JKKNIU, Trishal, Mymensingh
4. Director (Finance & Accounts), JKKNIU, Trishal, Mymensingh.
5. Assistant Director (Finance & Accounts), PS to VC (For kind information to honorable Vice-Chancellor), JKKNIU, Trishal, Mymensingh..
6. Immigration Authority, Hazrat Shahjalal International Air Port, Dhaka, Bangladesh.
7. ICT Cell, JKKNIU, Trishal, Mymensingh
8. Personal File.
9. Record File.

(Afroza Sultana)  
Deputy-Registrar (Establishment),  
Registrar Office,  
JKKNIU, Trishal, Mymensingh.