

Office of the Registrar

Jatiya Kabi Kazi Nazrul Islam University
Trishal, Mymensingh-2224, Bangladesh
Phone: 02-996676404, PABX:210



রেজিস্ট্রারের কার্যালয়

জাতীয় কবি কাজী নজরুল ইসলাম বিশ্ববিদ্যালয়
ত্রিশাল, ময়মনসিংহ-২২২৪, বাংলাদেশ
ফোন: ০২-৯৯৬৬৭৬৪০৪, PABX: ২১০

Ref. No. JKKNU/ESTABLISHMENT/P-1804/24/Part-1/3497

Date: 25.09.2025

Professor Dr. Mollah Aminul Islam
Department of Accounting and Information Systems
Jatiya Kabi Kazi Nazrul Islam University (JKKNIU)
Trishal, Mymensingh.

Sub: Granting granted recreation leave and earned leave with permission to go to India.

In response to your application dated 21.09.2024, the University authority has granted recreation leave from 08.10.2025 to 22.10.2025 total 15 (Fifteen) days, earned leave from 23.10.2025 to 05.11.2025 total 14 (Fourteen) days and allowed you to go to India and stay there from 08.10.2025 to 05.11.2025 total 29 (Twenty-Nine) days during the recreation leave and earned leave under the following terms and conditions.

- I) No salary or portion thereof would be paid in foreign currency during your stay abroad.
- II) This University would not bear any expenses for your proposed visit.
- III) You would be bound to join this University after completion of this visit.

By the Approval of Vice-Chancellor,

(Professor Dr. Md. Mijanur Rahman)
Registrar (In-Charge)
Jatiya Kabi Kazi Nazrul Islam University
Trishal, Mymensingh, Bangladesh.

Copy forwarded for information and necessary action to: (Not according to seniority)

01. Treasurer, JKKNIU, Trishal, Mymensingh.
02. Dean, Faculty of Business Administration, JKKNIU, Trishal, Mymensingh.
03. Head of the Department of AIS, JKKNIU, Trishal, Mymensingh.
04. Controller of examination (In-Charge), JKKNIU, Trishal, Mymensingh.
05. Director (Finance & Accounts), JKKNIU, Trishal, Mymensingh.
- 06 Assistant Director (Finance & Accounts), PS to VC (For kind information to honorable Vice-Chancellor), JKKNIU, Trishal, Mymensingh.
07. Indian High Commission, Dhaka, Bangladesh.
08. Immigration Authority, Hazrat Shahjalal International Air Port, Dhaka/Land Port, Banapol, Jessore.
09. ICT Cell, JKKNIU, Trishal, Mymensingh.
10. Leave section
11. Personal file/Record file

(Khandoker Nazmul Hasan)
Additional Director
Registrar Office.
JKKNIU, Trishal, Mymensingh.