

# Office of the Registrar

Jatiya Kabi Kazi Nazrul Islam University  
Trishal, Mymensingh-2224, Bangladesh  
Phone: 02-996676404, PABX:210



# রেজিস্ট্রারের কার্যালয়

জাতীয় কবি কাজী নজরুল ইসলাম বিশ্ববিদ্যালয়  
ত্রিশাল, ময়মনসিংহ-২২২৪, বাংলাদেশ  
ফোন: ০২-৯৯৬৬৭৬৪০৪, PABX: ২১০

Ref. No. JKKNU/RAGI/ESTABLISHMENT/P-872/14/ 5168

Date: 01.03.2026

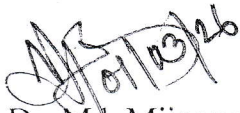
Professor Dr. Md. Ali Asgar  
&  
Head of the department  
Department of Electrical and Electronic Engineering.  
Jatiya Kabi Kazi Nazrul Islam University (JKKNIU)  
Trishal, Mymensingh.

Sub: Granting earned leave (Medical ground) and permission to go to India.

In response to your application dated 17.02.2026, the university authority has granted earned leave from 05.03.2026 to 12.03.2026 total 08 (Eight) days and allowed you to go to India and stay there from 05.03.2026 to 15.03.2026 for medical treatment during the above mentioned leave and university vacation under the following terms and conditions: During the period of your leave, Mr. Kazi Md. Shahiduzzaman, Associate Professor, EEE, will act as the Head of the Department.

- I) No salary or portion thereof would be paid in foreign currency during your stay abroad.
- II) This university would not bear any expenses for your proposed visit.
- III) You would be bound to join this university after completion of this visit.

By the Approval of Vice-Chancellor,

  
(Professor Dr. Md. Mijanur Rahman)  
Registrar (In-Charge)  
Jatiya Kabi Kazi Nazrul Islam University  
Trishal, Mymensingh, Bangladesh.

Copy forwarded for information and necessary action to (Not according to seniority):

01. Treasurer, JKKNIU, Trishal, Mymensingh.
02. Dean, Faculty of Science and Engineering, JKKNIU, Trishal, Mymensingh.
03. Head of the Department of EEE, JKKNIU, Trishal, Mymensingh
04. Director (Finance & Accounts), JKKNIU, Trishal, Mymensingh.
05. Assistant Director (Finance & Accounts), PS to VC (For kind information to honorable Vice- Chancellor), JKKNIU, Trishal, Mymensingh.
06. Mr. Kazi Md. Shahiduzzaman, Associate Professor, EEE, JKKNIU, Trishal, Mymensingh
07. Visa Councillor, Indian High commission, Dhaka, Bangladesh.
08. Immigration Authority, Hazrat Shahjalal International Air Port, Dhaka/Land Port, Bangladesh.
09. ICT Cell, JKKNIU, Trishal, Mymensingh
10. Leave section, JKKNIU.
11. Personal File/ Record file.

  
(Afruza Sultana) 01.03.2026

Deputy-Registrar (Establishment)  
Registrar Office, JKKNIU, Trishal, Mymensingh.