

Office of the Registrar

Jatiya Kabi Kazi Nazrul Islam University
Trishal, Mymensingh-2224, Bangladesh
Phone: 02-996676404, PABX:210



রেজিস্ট্রার কার্যালয়
জাতীয় কবি কাজী নজরুল ইসলাম বিশ্ববিদ্যালয়
ত্রিশাল, ময়মনসিংহ-২২২৪, বাংলাদেশ
ফোন: ০২-৯৯৬৬৭৬৪০, PABX: ২১০

Ref. No.: JKKNU/RAGI/ESTABLISHMENT/P-443/10/6068

Date: 22.07.2026

Dr. Subir Kumar Chakraborty
Associate Professor
Department of Music.
Jatiya Kabi Kazi Nazrul Islam University (JKKNIU)
Trishal, Mymensingh, Bangladesh.

Sub: Granting earned leave and permission to go to India.

In response to your application dated 07.07.2026, the university authority has granted earned leave from 05.08.2026 to 08.08.2026 total 04 (Four) days and allowed you to go to India and stay there for personal affairs under the following terms and conditions:

- I) No salary or portion thereof would be paid in foreign currency during your stay abroad.
- II) This university would not bear any expenses for your proposed visit.
- III) You would be bound to join this university after completion of this visit.

By the Approval of Vice-Chancellor,

(Khandoker Nazmul Hasan)
Registrar (In-Charge)
Jatiya Kabi Kazi Nazrul Islam University
Trishal, Mymensingh, Bangladesh.

Copy forwarded for information and necessary action to (Not according to seniority):

01. Treasurer, JKKNIU, Trishal, Mymensingh.
02. Dean, Faculty of Arts, JKKNIU, Trishal, Mymensingh.
03. Head of the Department of Music, JKKNIU, Trishal, Mymensingh.
04. Director (Finance & Accounts), JKKNIU, Trishal, Mymensingh.
05. Assistant Director (Finance & Accounts), PS to VC (For kind information to honorable Vice- Chancellor), JKKNIU, Trishal, Mymensingh.
07. Visa Councillor, Indian High commission, Dhaka, Bangladesh.
08. Immigration Authority, Hazrat Shahjalal International Air Port, Dhaka/Land Port, Bangladesh.
09. ICT Cell, JKKNIU, Trishal, Mymensingh.
10. Leave section, JKKNIU.
11. Personal File/ Record file.

22.07.2026
(Afruza Sultana)

Deputy-Registrar (Establishment)
Registrar Office,
JKKNIU, Trishal, Mymensingh.